

# Tips for Printing Certificates

- In order to type the recipient's name in the certificate download and save the file.
- Open in Adobe PDF, and select “fill and sign” on the right hand side. Click where the name goes.
- Repeat the same steps for adding your signature.
- You may also choose to write the name of the recipient in by hand.
- If possible, please print certificates in color for maximum, awesome, appreciation.

# **SERVICE**

**This certificate is awarded to**

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**For seeking opportunities to serve others and  
your commitment to providing the highest  
quality of service**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# CURIOSITY

This certificate is awarded to

---

For asking questions, seeking new opportunities, and using innovation for change

Signature

Date

# RESPECT

This certificate is awarded to

---

For being respectful, transparent and  
inclusive with others

Signature

Date

SERVICE • CURIOSITY • RESPECT • **ACCOUNTABILITY** • APPRECIATION

# ACCOUNTABILITY

This certificate is awarded to

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For performing at your very best every day  
to create a University that is responsive,  
efficient and effective

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

 **GO BEYOND**

 West Virginia University®

# APPRECIATION

This certificate is awarded to

---

For supporting and valuing the contribution  
of others as we build a community that is  
**One WVU**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

SERVICE • CURIOSITY • RESPECT • ACCOUNTABILITY • APPRECIATION

# Go (Above and) Beyond!

This certificate is awarded to

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For supporting and valuing the contribution  
of others as we build a community that is  
One WVU

Signature \_\_\_\_\_

Date \_\_\_\_\_



SERVICE • CURIOSITY • RESPECT • ACCOUNTABILITY • **APPRECIATION**

# Certificate of Appreciation

THIS IS AWARDED TO

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FOR SPEAKING UP AND SHOWING APPRECIATION.  
I APPRECIATE HOW YOU APPRECIATE WHAT OTHERS DO.

 **GO BEYOND**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# AWESOMENESS

**Yes! You are that awesome!**

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**Every so often someone does something so amazing, so awesome that it needs to be recognized. This is the moment when you finally get credit for your hard work, a great attitude, and in general...**

**Just. Being. Awesome.**

# SERVICE

This certificate is awarded to

---

SERVICE is the  of everything we do.

You make it look easy

# High Five Award

This certificate is awarded to

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For always lending a helping  
hand to those in need.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date