



# GO BEYOND

## FREE ideas *any* employee can do

- / Send an e-card on the Go Beyond Portal
- / Verbally thank or recognize someone at the beginning of a team meeting
- / Post a thank you note on their door or workspace
- / Produce a thank you video for your team using your smart phone
- / Stop where people work and talk with them about projects they're working on
- / Ask someone how their day is going
- / Simply say "thank you" and remind co-workers that you're glad they are there

## Low-Cost ideas *any* employee can do

- / Create a recognition bulletin board in a common area where employees can post little notes of gratitude
- / Give the person some of their favorite candy or treat  
*TIP:* Use the "Tell us about yourself form" to gather information
- / Coffee or refreshments for the team/office  
*BONUS* for using a "punny" sign (I DOUGHTNUT know what I'd do without you!)
- / Everyone loves homemade baked goods
- / Have the team sign a framed photo or certificate of appreciation

## Supervisor ideas

- / Allow your employees to wear blue jeans to the office for a day
- / Let your employee ditch one task or project for a week and do it yourself instead
- / Lunch with the Boss, either one-on-one or with the team
- / Surprise your team with a team snack break, where you provide the snacks
- / Give the person the option of which project they get to work on next
- / Share compliments that you've received about your employee with them
- / Give credit where credit is due – acknowledge the work others are doing